

Date: March 20, 2019

ITC Attendees

- MSHN - Forest Goodrich
 - Bay – Brett Kish
 - CEI – Joanne Holland
 - Central – Brian McNeill
 - Gratiot – Ginger Hanley
 - Huron - Shannon Wichert
 - Lifeways - Alexis Shapiro
 - Montcalm – Bill Mason
 - Newaygo - Jay Hollinger
 - Saginaw – Steve Delong
 - Shiawassee - Doug Meylan
 - Right Door – Nathan Derusha
 - Tuscola - Tammy Smith
- Guests**
- MSHN – Shyam Marar
 - MSHN – Joe Wager
 - MSHN – Linda Proper
 - Central – Jane Cole
 - Central – Kevin Faught
 - Gratiot – Alec Keck
 - Newaygo – Jill McKay

KEY DISCUSSION TOPICS

- Approval of snapshot from February 2019
- MDHHS hospital HRA erroneous report
- Authorization data and parity update
- REMI user account status
- MDHHS BH-TEDS missing/present report
- Milliman review and status on timeline
- HSAG PMV timeline and documentation
- REMI QI, BH-TEDS, Encounter reporting
- Volume and Timeliness of Encounters report review
- Penetration rate report review
- Autism Code changes per MDHHS and Finance Council
- Other
 - Multi-factor Authentication
 - Electronic records management
 - Status from meeting about additional reporting for Milliman by CMHSPs

✓ KEY DECISIONS

- February 20 minutes approved. Any changes, please send to jennifer.mccoy@midstatehealthnetwork.org
- Forest posted the March hospital NPI erroneous records report that MDHHS is sending monthly. Forest talked about receiving a quarterly report from MDHHS that has all of the records that were used to determine the HRA payment. This report is to assist us with any hospitals that question what encounters were used. We will post it for ITC use. ITC members agreed that we don't need to spend time during the meetings talking about the monthly report and Forest will send out notice to individual ITC members when they have error records.
- Forest reported that the ABWS group agreed to utilize TBD Solutions to analyze data and provide guidelines for Acute Care services for the parity project. Authorization data will be used in the second phase of this evaluation. The encounter data and LOCUS, SIS data will be used in the first phase. ITC members requested the logic that TBD Solutions uses for this effort. Forest will request this from Amanda and Todd.
- Forest talked with ITC members about PCE Systems needing some time to create proper groupings. As this development is complete, we will inform ITC members.
- Shyam split up the missing BH-TEDS records from MDHHS and posted them for each ITC member on the ftp site. We will continue this method and notify ITC members as MDHHS provides these files.

	<ul style="list-style-type: none"> • Forest shared the status of Milliman review with preliminary MUNC and encounters. Two areas where they found variance: some PT68 and PT73 hospital type records with MUNC and a couple SUD codes. When evaluating these encounters, Shyam and Amy K. concluded that it matches the recon file from MDHHS, so Milliman was going to do some further evaluation. We should be getting any encounter variance reports back from Milliman within the next two weeks and then we have until May 15 to re-submit any revisions. • Forest posted the HSAG documentation in BOX for ITC members to review. A conference call with HSAG for review of what to expect at site visit is March 21 at 2pm. Tentative site review date is July 24. All ISCAT and mini-ISCAT documentation is needed by April 12 and should be posted to the mini-ISCAT folders. • BH-TEDS, QI and Encounter file processing had no issues to report. • Shyam presented an excerpt of the volume and timeliness reporting that did a comparison of two quarters worth of reporting. (last quarter FY18, first quarter FY19) The variance is minimal and ITC members supported this review. Joanne has concerns about what the calculations for submitted and accepted at MSHN represent and expressed that the information doesn't provide her the level of detail for her needs. We will discuss what might be done to improve this for future use. • Joe W. presented a comparison report of two quarters (last quarter FY18, first quarter FY19) and ITC members concluded that there was minimal variance and that our performance as a region was good. • Forest shared a communication from Leslie to Finance Council to be sure that ITC members received the Autism Code change requirements for January 1, 2019. Forest also confirmed with a REMI report that no encounters were submitted after January 1 with the wrong codes. There is validation in REMI that produces errors if not matching the contractual requirements for MDHHS. • Forest asked for Alexis to provide feedback about the CMHSP meeting with Milliman. She indicated that it ended up being far less work and they had most of it already in their EMR reports. • Shannon asked the group for more feedback on multi-factor authentication. An email was sent out to ITC members asking about it. ITC members took turns talking about their approach to it. Everyone is in the planning stage or just starting to implement phase. Bill talked about using the Google Authenticator because PCE Systems supports it. Some discussion about Microsoft Authenticator too. • Shannon also asked the group about electronic records management. Practices and any software in use to assist with archiving and/or removing. Brian M. said that his leadership is working through this process and will be over the next year. He is willing to share any decisions and requirements with ITC members as they develop them. Forest will put this on as a status check item.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> • Forest will follow up with Amanda and Todd to have TBD Solutions share the logic used for parity project. • Forest will check with Leslie to see if the Milliman variance reports are shared at Finance Council. • ITC members will review the mini-ISCAT template and complete the FY19 version, along with updating all attachments and post them to BOX by April 12, 2019.
<p>✓ KEY DATA POINTS/DATES</p>	<ul style="list-style-type: none"> • Data Analytics Workgroup – April 9, 2019 1-3pm • ITC Meeting: April 17, 2019 1pm–3pm CEI Lansing • CIO Forum: April 26, 2019 11am–1pm conference call