

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, July 7, 2020, 5:00 P.M.
Zoom Video/Audio Conference as Authorized Under Executive Order 2020-129
Meeting Minutes

1. Call to Order

Chairman Ed Woods called the meeting to order at 5:02 p.m.

2. Roll Call

Ms. Merre Ashley, MSHN Executive Assistant, on behalf of Secretary Colleen Maillette, conducted the Roll Call for Board Members in attendance.

Board Member(s) Present: Jim Anderson (Bay-Arenac), Brad Bohner (LifeWays), Joe Brehler (CEI), Bruce Cadwallender (Shiawassee), Craig Colton (Huron), Ken DeLaat (Newaygo), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Diane Holmann (CEI), John Johansen (Montcalm), Steve Johnson (Newaygo), Jeanne Ladd (Shiawassee), Colleen Maillette (Bay-Arenac), Deb McPeek-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan), and Ed Woods (LifeWays)

Board Member(s) Absent: Tina Hicks and Leola Wilson

Staff Members Present: Joe Sedlock (CEO), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Amy Keinath (Finance Manager), and Merre Ashley (Executive Assistant)

3. Approval of Agenda for July 7, 2020

Board approval was requested for the Agenda of the July 7, 2020 Regular Business Meeting.

MSHN 19-20-029 MOTION BY KURT PEASLEY, SUPPORTED BY JOHN JOHANSEN, FOR APPROVAL OF THE AGENDA OF THE JULY 7, 2020 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 21-0.

4. Public Comment

There was no public comment.

5. FY19 Audit Presentation

Mr. Woods introduced Mr. Bill Hirschman of Roslund, Prestage and Co., P.C., for presentation of the FY19 audit. The entire audit report was provided to board members in advance. Mr. Hirschman provided a brief overview of the information, including their unqualified audit opinion. He acknowledged the excellent financial performance of MSHN and expressed gratitude for the finance team preparations that culminated in a smooth and positive audit.

MSHN 19-20-030 MOTION BY JOHN JOHANSEN, SUPPORTED BY JIM ANDERSON, TO RECEIVE AND FILE THE FY19 FINANCIAL AUDIT AS PRESENTED. ROLL CALL VOTE: VOTING IN FAVOR - JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELATT, DAVID GRIESLIN, DAN GRIMSHAW, DIANNE HOLMAN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MDFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, JOE PHILLIPS, TRACEY RAQUEPAW, KEIN SCANLON, ED WOODS. VOTING OPPOSED - None. MOTION CARRIED: 21-0.

6. Chief Executive Officer's Report

Mr. Sedlock provided an overview of information listed on the CEO Report and shared additional details of staff surveys which were recently conducted around remote workplace and office reengagement and provided an update to the FY21 MDHHS-PIHP contract.

7. Deputy Director's Report

Ms. Amanda Ittner congratulated the finance department for their work in achieving outstanding audit findings and briefly reviewed the information listed on the Deputy Director's report.

8. Chief Financial Officer's Report

Ms. Leslie Thomas provided an overview of the financial statements included within board meeting packets, recommended for board approval to receive and file.

MSHN 19-20-031 MOTION BY JOHN JOHANSEN, SUPPORTED BY KURT PEASLEY, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDING MAY 31, 2020. ROLL CALL VOTE: VOTING IN FAVOR - JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMAN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, JOE PHILLIPS, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING OPPOSED - None. MOTION CARRIED: 21-0.

9. Contracts for Consideration/Approval

Ms. Ittner provided an overview of the contract listing provided within the board meeting packet. Reference was made to Mid-Michigan Recovery Services' listing with a reminder this proposed contract was brought back from the May 2020 meeting for board action/approval. Ms. Ittner requested approval to authorize the MSHN CEO to sign and fully execute the contracts as listed on the FY20 listing.

MSHN 19-20-032 MOTION BY DAVID GRIESING, SUPPORTED BY STEVE JOHNSON, TO AUTHORIZE THE CEO TO SIGN AND FULLY EXECUTE THE CONTRACTS OF THE FY20 CONTRACT LISTING, AS PRESENTED. ROLL CALL VOTE: VOTING IN FAVOR - JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELATT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMAN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, JOE PHILLIPS, TRACEY RAQUEPAW, KERIN SCANLON, AND ED WOODS. VOTING OPPOSED - NONE. MOTION CARRIED: 21-0.

10. Executive Committee Report

Chairperson Woods reported committee meeting discussions included ongoing updates and information of the efforts of MSHN's COVID-19 Response and the FY21 MDHHS contract format conversion. He spoke of continued planning for the future, including review of options for alternative board meeting locations which would allow ample space for safe distancing and still facilitate communication during the meeting. He advised members that MSHN staff is working to implement a plan which would allow remote participation while ensuring the physical presence necessary to achieve a quorum so business could occur at future meetings if an executive order permitting remote meetings of public bodies is not renewed/extended.

11. Chairperson's Report

Chairperson Woods requested a volunteer to serve as Voting Delegate for CMHAM's Member Assembly. Irene O'Boyle volunteered to serve in that capacity and was so appointed.

Mr. Sedlock referenced the document included in board meeting packets which displayed MSHN Board Members and term(s) of office. He stated the historical document was created as a follow-up to questions brought forth at the May board meeting, incorrectly asserting that two members from the same CMHSP should not have terms of office which expired at the same time. Following discussion, the matter was turned over to MSHN administration to correct an error in term of office for one member.

Chairperson Woods acknowledged that Mr. Ken DeLatt is a new board member appointee from Newaygo County Mental Health and thanked him for participating in this meeting.

12. Fiscal Year 2021 Board Meeting Calendar

Board approval was requested for the Fiscal Year 2021 Board Meeting Calendar as presented.

MSHN 19-20-033 MOTION BY BRAD BOHNER, SUPPORTED BY KEN DELATT, TO APPROVE THE FISCAL YEAR 2021 MEETING CALENDAR, AS PRESENTED.

MSHN 19-20-035 THE MAKER AND SECONDER OF THE MOTION, BRAD BOHNER AND KEN DELAAT RESCINDED THEIR MOTION TO APPROVE THE FISCAL YEAR 2021 CALENDAR, AS PRESENTED.

To avoid affecting board members' ability to vote in the November 2020 election on November 3, 2010, the meeting calendar will be revised and brought back to the board for approval at the September meeting.

13. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below as presented.

MSHN 19-20-034 MOTION BY KURT PEASLEY, SUPPORTED BY IRENE O'BOYLE, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE DRAFT MINUTES OF THE MAY 5, 2020 BOARD OF DIRECTORS MEETING, APPROVE SUD OVERSIGHT POLICY BOARD MEETING MINUTES OF FEBRUARY 19, 2020; APPROVE POLICY COMMITTEE MINUTES OF JUNE 2, 2020, APPROVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF MAY 15, 2020 AND JUNE 19, 2020, AND RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF MAY 18, 2020 AND TO ADOPT THE RECOMMENDATIONS OF THE POLICY COMMITTEE TO APPROVE THE INANCE, UTILIZATION MANAGEMENT, COMPLIANCE AND PROVIDER NETWORK MANAGEMENT POLICIES, AS PRESENTED. ROLL CALL VOTE: VOTING IN FAVOR - JIM ANDERSON, BRAD BOHNER, JOE BREHLER, BRUCE CADWALLENDER, CRAIG COLTON, KEN DELAAT, DAVID GRIESING, DAN GRIMSHAW, DIANE HOLMAN, JOHN JOHANSEN, STEVE JOHNSON, JEANNE LADD, COLLEEN MAILLETTE, DEB MCPEEK-MCFADDEN, GRETCHEN NYLAND, IRENE O'BOYLE, KURT PEASLEY, JOE PHILLIPS, TRACEY RAQUEPAW, KERIN SCANLON, ED WOODS. VOTING OPPOSED - None. MOTION CARRIED: 21-0.

14. Other Business

Mr. Sedlock announced cancellation of the July 17, 2020 Executive Committee Meeting.

Mr. Jim Anderson informed new members the opportunity exists for them to call in to the monthly Executive Committee meetings.

Chairman Woods acknowledged members dedication and offered thanks for their remote participation.

Ms. Kerin Scanlon voiced her compliments of MSHN's mobile care unit.

15. Public Comment

There was no public comment.

16. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned 6:26 p.m.

*Minutes respectfully submitted by:
MSHN Executive Assistant*