MSHN
Mid-State Health Network

Council, Committee or Workgroup Meeting Snapshot

Meeting: Information Technology Council

Date: August 21, 2019	**KEY DISCUSSION TOPICS**

ITC Attendees
☒ **MSHN - Forest Goodrich**
☒ **Bay – Brett Kish**
☒ **CEI – Jason Manley**
☒ **Central – Brian McNeill**
☒ **Gratiot – Ginger Hanley**
☒ **Huron - Shannon Wichert**
☒ **Lifeways - Alexis Shapiro**
☒ **Montcalm – Bill Mason**
☒ **Newaygo - Jay Hollinger**
☒ **Saginaw – Steve Delong**
☒ **Shiawassee - Doug Meylan**
☒ **Right Door – Nathan Derusha**
☒ **Tuscola - Tammy Smith**
Guests
☒ **MSHN – Shyam Marar**
☒ **MSHN – Joe Wager**
☒ **MSHN – Linda Proper**
☒ **Central – Jane Cole**
☒ **Gratiot – Alec Keck**
☒ **Lifeways – Holly Paige**
☒ **Newaygo – Jill McKay**
☒ **Right Door – Jill Carter**
☒ **Saginaw – Dave Dunham**
	• Approval of snapshot from July 2019
	• HSAG PMV site review preliminary feedback
	• REMI volume and timeliness reports
	• MDHHS BH-TEDS compliance report
	• eCMS workshop
	• REMI QI, BH-TEDS, Encounter reporting
	• MDHHS BH-TEDS Q record preparedness
	• Performance indicator changes for FY20
	• Alert Systems
	• MiHIN Use Cases and BH ADT
	• MDHHS prescriber enrollment in CHAMPS
	• Other
	   CC360 extract files for download
	   LOCUS file upload process

✓ **KEY DECISIONS**	• July 17 minutes approved. Any changes, please send to jennifer.mccoy@midstatehealthnetwork.org • Forest requested to move the performance indicator change item to be first as Sandy Gettel and Kim Zimmerman joined to assist ITC members with potential change requirements and system impact. Sandy reviewed each indicator change. Two changes are looking back from assessment to see if it occurred within 14 days and splitting out SUD from indicator 2. Kim talked about the state workgroup process and that they have requested a start date of 1/1/20 to begin collecting the data and report in Q2. Forest informed ITC members to please work with their respective QIC member as the change rolls out. • Forest informed ITC members that HSAG PMV site review went well and that we do not anticipate any findings or recommendations for our draft report due back to us from MDHHS in September. A big thank you to CEI, CMHCM and Saginaw for their time and energy in doing system walkthroughs for HSAG to support our PMV process.

	• Shyam posted the REMI volume and timeliness reports for ITC review. No concerns as he reviewed them during runtime. Next month these reports will be reviewed in detail.
	• Forest posted the MDHHS communication and summary report by region for BH-TEDS compliance. MSHN region is compliant. Individual files for reconciliation and action are posted on MSHN ftp site for each CMHSP. Please download and review.
	• Several ITC members attended the eCMS workshop and listened to the discussion from MiHIN, PCE and others regarding a standard electronic consent process. While the concept is promising, ITC members reported that it appears a way from being fully developed and functional, especially when the method is for a provider to see that another provider has consent on file and to contact them for release of information.
	• BH-TEDS, QI and Encounter file processing is business as usual. ITC members have had no issues.
	• Forest posted the Q record communication from Carol Hyso for ITC members to review. Using the Q record is required for 10/1/2019. Last month, I indicated that it would be available but not required. Carol has informed me that they are expecting a Q record to be used for a crisis only person. REMI will be ready to receive Q records and validate them by September 30 or prior.
	• Doug Meylan asked ITC members about their procedures and equipment for Alert Systems. He referenced active shooter training and then implementing technology to assist. He is using CRS and offered for others to go in on purchasing and administration if it was something they were interested in pursuing. MSHN uses the CRS solution and is willing to partner in this process. Jay has it tied into his internal phone system where they can press a button and it alerts staff. Brett has a building solution that is tied to a security company. Brian has a panic button throughout the building tied to their emergency personnel phones. A variety of technologies are implemented. Please contact Doug or Shyam if you are interested in discussing this further.
	• Forest posted a recommendation for Operations Council regarding MiHIN use cases and changing the statement of work to a fixed cost agreement versus a per consumer per use case rate. This is necessary for our region because we want to maximize our opportunities to gain access to information through the use case process and be able to do so individually or as a group, without having to negotiate another cost every time a use case is developed and made available to us. Brian mentioned that his CEO shared this with him and he didn't realize it was for the Discharge Medication Reconciliation use case, along with others. Expect more on this in October as that is when MiHIN is anticipating it being ready for our region. Brief discussion about MH ADT and ITC members participating as senders in the HIE. More discussion about this next month after CIO forum discussion.
	• Forest posted the bulletin informing that all prescribers must be registered in CHAMPS by 10/1/19 or transactions will be rejected.
	• Brian requested that we formalize the process for posting CC360 extract data on the ftp site for the ITC members that are using it. Shyam will develop this procedure and present it as a draft for next month.
	• Brian requested that ITC discuss and develop a process in REMI to process the LOCUS files. This is currently being done in BOX. Forest indicated that it is assigned to Shyam to get into REMI this next fiscal year. Shyam will work with ITC members to develop this process.
✓ **ACTION/INPUT REQUIRED**	• Thank you, ITC members for your hard work with the HSAG site review process. The time dedicated to developing good processes throughout the year has made the review successful.

	- ITC members will check in with QIC staff to keep apprised of performance indicator changes and timelines for FY20. Kim and Sandy will also keep us informed. - Joe Wager will have the quarterly penetration rate reports for detailed review. - ITC members will review the BH-TEDS compliance datasets from MDHHS. - ITC members will check with their software vendor to make sure Q record processing can begin for 10/1/19. - Please contact Doug for more information or interest in CRS alert system. - Shyam will develop procedure and timeline for monthly file processing of CC360 extract data.
✓ **KEY DATA POINTS/DATES**	- Data Analytics Workgroup – September 10, 2019 1-3pm - ITC Meeting: September 18, 2019 1pm–3pm Gratiot Alma - CIO Forum: September 27, 2019 11am-1pm Conference call