

Date: September 15, 2021

ITC Attendees

- MSHN - Forest Goodrich**
- Bay – Brett Kish**
- CEI – Joanne Holland**
- Central – Brian McNeill**
- Gratiot – Ginger Hanley**
- Huron - Shannon Wichert**
- Lifeways – Alexis Shapiro**
- Montcalm – Terry Reihl**
- Newaygo – Jay Hollinger**
- Saginaw – Amy Lou Douglas**
- Shiawassee – Rebecca Marshall**
- Right Door – Nathan Derusha**
- Tuscola - Tammy Smith**

Guests

- MSHN – Shyam Marar**
- MSHN – Linda Proper**
- Central – Jane Cole**
- Central – Kevin Faught**
- Gratiot – Alec Keck**
- Lifeways – Holly Paige**
- Newaygo – Lynn Martin**
- Right Door – Jill Carter**
- Saginaw – Holli McGeshick**
- Saginaw – Dave Dunham**

KEY DISCUSSION TOPICS

- Approval of snapshot from August 2021
 - BH-TEDS coding instructions for changes in FY22
 - ITC meeting dates and times confirmed for FY22
 - BH-TEDS and Encounter submissions
 - Medicaid Enrollment/Persons served analysis (penetration rate)
 - Inpatient hospital faxing issues and solutions
 - CIO forum update
 - BH ADT outbound project
 - ITC charter review
 - Other
- ITC meeting for October will be call-in only

✓ KEY DECISIONS

- August 18 minutes approved. Any changes, please send to forest.goodrich@midstatehealthnetwork.org
- Forest mentioned that Rebecca Marshall will represent Shiawassee at ITC meetings.
- Forest posted BH-TEDS coding instructions for ITC members to review.
- ITC meeting schedule for FY22 was confirmed and posted on MSHN website and in BOX. ITC members will receive recurring meeting invites for each of the 3 locations as placeholders for FY22. (CEI, CMHCM, GIHN)
- Shyam reported no concerns with file processing to MDHHS for encounters and BH-TEDS. The MSHN region continues to submit at a high rate for MDHHS. This is good for reporting processes.
- Joe W. posted the summary and detail reports for Medicaid penetration rates. The quarterly comparison is within normal range for the pandemic. Forest mentioned that MDHHS has announced a delay in Medicaid disenrollment until at least January. Joanne heard that it was delayed until April. This means that enrollment remains higher than normal, and the rate is lower due to this change in process by MDHHS.

	<ul style="list-style-type: none"> • Shannon brought up an issue in Huron where faxes, especially large volume ones, are delayed or not getting through to inpatient hospitals in their service area. She asked if other ITC members are experiencing this issue and/or what have they implemented as solutions to eliminate the problem. Ginger shared information about using Xerox fax software that was recommended as a part of their copier change from Ricoh. Brian offered to help with a CMHCM solution, Jay did too for Newaygo. Alexis was going to check with Amon to see if Lifeways was experiencing any issues and what solution is being used currently as he handles this for them. Shannon will reach out to ITC members as she works through this issue. • Alexis reported on CIO Forum meeting in August. MDHHS covered BH-TEDS compliance rates, EVV update, preliminary information on client access to encounters as a part of the interoperability rules and using the WSA for CCBHC. CIO forum minutes were distributed via email for ITC members to review. • Forest posted a copy of the BH ADT summary report to MDHHS for ITC members to review. CEI and Lifeways CMH will begin sending ADTs to MiHIN during September. • Forest posted the ITC charter and asked ITC members to review it, along with goals for FY22. A review of the status for goals from FY21 will be done at next meeting. • October ITC meeting will be conference call only.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> • Forest will send meeting invites for FY22 ITC meetings. • ITC members will send faxing solution materials to Shannon to support her efforts to improve this process at HBH. • ITC members will work with their leadership and project managers to prepare their EMRs for submitting ADTs during FY22 per MDHHS specifications and requirements. • ITC members will review and recommend goal activities for FY22 and changes to the ITC charter prior to next meeting. • Forest will provide a draft version of goal status for FY21 to review at October meeting.
<p>✓ KEY DATA POINTS/DATES</p>	<ul style="list-style-type: none"> • ITC Meeting: October 20, 2021 1pm–3pm conference call • CIO forum meeting: September 24, 2021 1pm-2:30pm