

**BH-TEDS FY 2023 Focus Areas**

<b>CMH:</b>	
<b>Date:</b>	
<b>Reviewer:</b>	
<b>Name of Data System:</b>	

Business Process and Documentation		Notes	Comments - Indicate Recommended Improvements
<b>1</b>	<b>Medicare ID (MBI)</b>		
1a.	<b>Process:</b> Describe agency process for ensuring that clients who are Medicare beneficiaries have a MBI number on records.		
1b.	<b>Documentation:</b> Provide documentation for how the EHR was updated to ensure that clients' Medicare IDs are incorporated into BH-TEDS records.		
<b>2</b>	<b>Hispanic or Latino Ethnicity "Unknown" - No longer accepted</b>		
2a.	<b>Process:</b> Describe agency process for capturing the Hispanic or Latino Ethnicity the individual considers him/herself.		
2b.	<b>Documentation:</b> Provide documentation for how the EHR was updated to ensure that Hispanic or Latino Ethnicity – 97-Unknown can no longer be reported.		
<b>3</b>	<b>Discharge Service End same as Date of Death</b> when applicable		
3a.	<b>Process:</b> When applicable, describe your process for ensuring that a BH-TEDS Discharge is generated with the date of the client's death as the Service End Date. How have staff been trained to ensure the service end date is correct?		

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**BH-TEDS FY 2023 Data Monitoring**

<b>CMH:</b>	
<b>Date:</b>	
<b>Reviewer:</b>	
<b>Name of Data System:</b>	

	FY2023 %	FY2022 %	FY2021 %	2022	Comments
<b>LOCUS:</b> Identify percentages of Admission, Update and Discharge BH-TEDS with outdated or not-collected LOCUS scores.					
<b>Medicaid ID:</b> In order to establish a baseline for this year, identify the percentage of unique client records with a Medicaid ID in the Admission records.					
<b>Medicaid ID:</b> In order to establish a baseline for this year, identify the percentage of unique client records with a Medicaid ID in the Update/Discharge records.					

Client Records for Review				
Consumer ID	Is there a BH-TEDS record for this client in the last 15 months?	If client Discharged or Inactive, is there a BH-TEDS Discharge document?	If client's reported Employment Status is either Full-time or Part-time; is there a 3-digit value (> 0) entered to identify the number of hours in the past two (2) weeks that the individual performed work/tasks?	Make notes if problems found
0				
0				
0				
0				
0				
0				

Count of valid data elements:

0	0	0
0		
0%		

Note: Values displayed are completely fictional; exclude Delete / Error records from the calculations

### Full Record Exception

#### XYZ CMH

#### % of Records

	Count		
	Admission	Update/Discharge	
03 Yes, Crisis Only Service	10	70	1.0%
04 Yes, Co-located Service Only	20	60	2.0%
05 Yes, School Prevention Services Only	30	50	3.0%
06 Yes, Family subsidy Services Only	40	40	4.0%
07 Yes, Early-on Services Only	50	30	5.0%
08 Yes, Assessment Only	60	20	6.0%
09 Yes, Other*	70	10	7.0%

#### MSHN

#### % of Records

	Count		
	Admission	Update/Discharge	
	700	100	4.7%
	600	200	4.0%
	500	300	3.3%
	400	400	2.7%
	300	500	2.0%
	200	600	1.3%
	100	700	0.7%

### Employment Related Values (unexpected combinations)

#### XYZ CMH

#### % of Records

	Count		
	Admission	Update/Discharge	
Total Income: Employed PT / FT and Total Income = 0	50	30	5.0%
Work/Task Hrs Required, 0 Reported* (Employ = 01, 02 or Detailed Not in Comp Labor = 02, 07, 61, 62, 63, 64, 65)	300	400	30.0%
Earnings per Hr > \$0 expected, \$0 Reported* (Employ = 01, 02 or Detailed Not in Comp Labor = 07, 62, 63)	350	300	35.0%
Earnings per Hr \$0 Expected, > \$0 Reported* (Employ = 03 or Detailed Not in Comp Labor = 02, 61)	30	10	3.0%

#### MSHN

#### % of Records

	Count		
	Admission	Update/Discharge	
	60	20	0.4%
	500	400	3.3%
	400	300	2.7%
	300	250	2.0%

\* Values may be correct for individual cases as exceptions to the rule, but high volumes could indicate a process issue.

### T1 - T2 Changes

#### XYZ CMH

#### %

#### Count

Employment			
T1 Not Employed to T2 Employed PT or FT	300	37.5%	
T1 employed PT to T2 Employed FT	200	25.0%	
T1 Employed PT or FT to T2 Not Employed	100	12.5%	
T1 Employed FT to T2Employed PT	150	18.8%	

#### MSHN

#### %

#### Count

	1500	11.5%	
	1800	13.8%	
	600	4.6%	
	800	6.2%	

### Minimum Wage

T1 Earning Less than Minimum to T2 Min Wage or more	300	37.5%	
T1 Earning Min Wage or more to T2 Less than Minimum	120	15.0%	

	1200	9.2%	
	200	1.5%	

### Total Income

Increased from T1 to T2	100	12.5%	
Unchanged from T1 to T2	650	81.3%	
Decreased from T1 to T2	50	6.3%	

	2800	21.5%	
	10000	76.9%	
	200	1.5%	

### Education

T2 was higher than T1			
T2 was the same as T1			
T2 was lower than T1			

### Res Living Arrg Changes

#### Count

#### %

T1 Homeless to T2 Dependent type or Independent type Living Arrangement	100	12.5%	
T1 Dependent type Living Arrangement to T2 Independent type	200	25.0%	
T1 Corrections / Institutional to T2 Dependent / Independent type Living Arrangement	300	37.5%	
T1 Dependent type or Independent type Living Arrangement to T2 Homeless	10	1.3%	
T1 Independent type Living Arrangement to T2 Dependent type	20	2.5%	
T1 Dependent / Independent type Living Arrangement to T2 Corrections / Institutional	30	3.8%	
T1 Any other type Living Arrangements to T2 Jail/Corrections/Criminal Justice	40	5.0%	
T1 Any other type Living Arrangements to T2 Institutional	50	6.3%	

#### Count

#### %

	1000	7.7%	
	1100	8.5%	
	1200	9.2%	
	100	0.8%	
	200	1.5%	
	300	2.3%	
	400	3.1%	
	500	3.8%	

#### Notes:

#### Homeless:

01 Homeless

#### Dependent type:

02 Dependent Living  
22 Residential Care / AFC  
32 Foster Home / Foster Care  
42 Crisis Residential

#### Independent type:

03 Independent Living  
23 Living in Private Res not owned or controlled by  
33 Living in Private Resowned or controlled by  
72 Living in Private Res with family members

#### Institutional:

52 Institutional Setting

#### Corrections:

62 Jail/Correctional/Other Criminal Justice

**BH TEDS Documentation** can be found on the DHHS Website posted below:

[http://www.michigan.gov/mdhhs/0,5885,7-339-71550\\_2941\\_38765---,00.html](http://www.michigan.gov/mdhhs/0,5885,7-339-71550_2941_38765---,00.html)

This documentation is not always updated in a timely manner. If the information on the website seems outdated, check this folder: G:\Jolly\IS\MSHN (MidState Health Network)\CMHSP Monitoring\BH TEDS DHHS Documentation. This folder also includes a Scenarios document provided by DHHS before implementation that is not posted on their website.

**BH TEDS Coding Instructions:** Detailed information defining the fields and requirements.

**BH TEDS Q & A:** Provides additional info for FAQs.

**Scenarios:** (In the file folder only; not posted on the website) May provide clarification on process questions. However, this document was issued very early in the BH TEDS planning process and some scenarios may have changed.

**BH TEDS Error Description:** Identifies errors that will reject at DHHS. This can be helpful to clarify DHHS expectations regarding specific fields.

**Field Requirements Color Coded:** Identifies if fields are included in Admission vs. Update/Discharge file. Also identifies some differences between SUD and MH files.

#### **Full Record Exception 03 -Crisis Only**

If a Not Collected, Crisis Only option is selected for a BH TEDS field, the client can have only one procedure during the episode and the procedure should be Crisis. DHHS provided this list of Crisis Procedures a few years ago and it is possible that more have been added. If a different procedure code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered a Crisis Service.

##### **Crisis Only Procedure Codes**

<b>Procedure Code</b>	<b>Procedure Code Name</b>
90839	Psychotherapy, Crisis, up to 60 minutes
90840	Psychotherapy, Crisis, each 30 min over 60
H0018	Behavioral Health Short Term Residential, no R&B
H2011	Crisis Intervention Service
H2011 QJ	Crisis Intervention - Service In Jail
T1023	Screening to Determine Inpatient Participation
S9484	Crisis Intervention MH Services, per hour

#### **Full Record Exception 04 - Co-Located Only**

Co-Located Place of Service Codes are 03, 05, 06, 07, 08, 23, 49, 50, 61, 71, and 72. If a different location code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered co-located.

#### **Full Record Exception 05 -School Prevention Service Only**

If the service is one of the below procedure codes and the location is 03, it is considered a School Prevention service. If a different procedure code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered a School Prevention service.

##### **School Prevention Service Only Procedure Codes**

<b>Procedure Code</b>	<b>Procedure Code Name</b>
H0025	School Success & Child Care Expulsion, per encounter
S9482	Infant Mental Health, per 15 minutes
T2024	Children of adults with mental illness, per encounter
T1027	Parent Education, per 15 minutes
H2027	Family Skills Training/Group for children of adults with mental illness, per 15 minutes

#### **Full Record Exception 08 -Assessment Only**

If the service is one of the below procedure codes, it is considered an Assessment service. If a different procedure code was used, you may need to research (check the Costing per Code Chart) to determine if it is considered an Assessment service.

##### **Assessment Only Procedure Codes**

<b>Procedure Code</b>	<b>Procedure Code Name</b>
H0031	Assessment by non-physician, per 15 minutes
H0001	Substance Use Disorder, Individual Assessment, per encounter