

**Meeting Date:** November 16, 2017

**Attendees:**

Attended in Person: BABH, CMHCM, CEI, Gratiot, MCN, Saginaw, Shiawassee & Tuscola

Attended by Phone: Huron, LifeWays & Newaygo

MSHN Staff: Joe W., Todd L. & Kim Z.

Not Present: Right Door

**KEY DISCUSSION TOPICS**

- Review & approve minutes
- Review & approval of agenda for today's meeting
- DMC Site Review Revisions
- Performance Measures Update
- Retained Contract Functions Update
- Follow up After Hospitalization Review
- Draft Process for Performance Measures Monitoring
- QAPIP Review

✓ **KEY DECISIONS**

- Review & Approve Minutes- The minutes from 10/26/17 were approved as submitted
- Review & approval of agenda without additions
- DMC Site Review Revisions
  - ✓ Reviewed recommended changes to the DMC and program specific site review tools
  - ✓ QAPI staff will make revisions based on additional changes from QIC and send back out to the members
- Performance Measures Update
  - ✓ FY17 Q4 Behavior Treatment Summary Report
    - The summary report was reviewed...some minor revisions will be made prior to sending out the final document
    - It was decided by group majority that question #2 will be re-written, to include a study question for 2a and one for 2b, that will accurately reflect the data being reported and analyzed
    - An explanation will also be included in the report that explains why the questions have changed
    - This change will be effective for FY18Q1 Summary Report
  - ✓ FY17 Q3 PI Summary Report: Due in Jan./Feb
  - ✓ Satisfaction Surveys: MHSIP and YSS Summary Reports
    - Reviewed comparison of MSHN scores to national averages
    - The State scores are not yet available
    - We will review again when the State scores are available
  - ✓ Diabetes Monitoring for schizophrenia diagnosis report
    - The measure looks at the percentage of members 18 – 64 years of age with schizophrenia and diabetes who had both low-density lipoprotein cholesterol (LDL-C) test and a hemoglobin A1c (HbA1c) test during the measurement year
    - The data reviewed today was through 08/31/17
    - The data will be reviewed again in Dec as we will then have all data through 09/30/17 at that time
- Retained Contract Functions Update
  - ✓ Critical Incident Summary Report FY 17
    - Reviewed comparison from FY16 to FY17
      - Slight increase in hospitalizations due to injury/medication error, suicide, and non-suicide deaths during FY17

	<ul style="list-style-type: none"> <li>• A decrease in number of EMT due to injury/medication error and no change in number of arrests from FY16 to FY17</li> <li>• The information will continue to be reviewed locally</li> <li>• Follow Up After Hospitalization Review <ul style="list-style-type: none"> <li>✓ Reviewed data for time period 9/1/16 – 8/31/17</li> <li>✓ Adult rate for MSHN was at 70.32% (All CMHSP's were above the 58% standard)</li> <li>✓ Children rate for MSHN was at 75.88% (3 CMHSP's were below the 70% standard)</li> <li>✓ The data will be reviewed again in Dec. as the data will be through 9/30/17 at that time</li> <li>✓ Any CMHSPs below the standards will be required to submit a plan of correction after the review in Dec.</li> </ul> </li> <li>• Draft Process for Performance Measures Monitoring <ul style="list-style-type: none"> <li>✓ Reviewed the Performance Measurement Section of the QAPIP for revisions</li> <li>✓ The group supported the changes that were proposed</li> <li>✓ Some additional changes were also proposed that included the following: <ul style="list-style-type: none"> <li>▪ Add language on prioritizing the measures (for example based on contractual requirements)</li> <li>▪ Once measures have been in acceptable compliance for a period of time, can we move those measures from our priorities or move them into a maintenance review schedule</li> </ul> </li> <li>✓ This will be reviewed again during the QAPIP review in Dec./Jan.</li> </ul> </li> <li>• QAPIP Review <ul style="list-style-type: none"> <li>✓ This will be completed during the Dec meeting as time did not allow for this today</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>ACTION/INPUT REQUIRED</b></li> </ul>	<ul style="list-style-type: none"> <li>• Summary of Action Steps: <ul style="list-style-type: none"> <li>✓ DMC Site Review Revisions <ul style="list-style-type: none"> <li>• QAPI staff will update both DMC review documents with the recommendations and the revised documents will be sent out to the QIC members</li> </ul> </li> <li>✓ FY17Q4 PI Summary Report <ul style="list-style-type: none"> <li>• Data due by 12/01/17</li> </ul> </li> <li>✓ Diabetes Monitoring for Schizophrenia Diagnosis Report <ul style="list-style-type: none"> <li>• The data will be reviewed again in Dec as we will then have all data through 09/30/17 at that time</li> </ul> </li> <li>✓ Follow Up After Hospitalization <ul style="list-style-type: none"> <li>• The data will be reviewed again in Dec. as the data will be through 9/30/17 at that time</li> <li>• Any CMHSPs below the standards will be required to submit a plan of correction after the review in Dec.</li> </ul> </li> <li>✓ Draft Process for Performance Measures Monitoring <ul style="list-style-type: none"> <li>• This will be reviewed again during the QAPIP review in Dec./Jan.</li> </ul> </li> <li>✓ Annual Review <ul style="list-style-type: none"> <li>• This will be completed during the Dec meeting as time did not allow for this today</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>✓ <b>KEY DATA POINTS/DATES</b></li> </ul>	<ul style="list-style-type: none"> <li>• Next Meeting: December 21, 2017</li> </ul>