



## Council, Committee or Workgroup Meeting Snapshot

### Meeting: Information Technology Council

**Date: February 15, 2023**

Theresa Alder, BABH  
Jesse Bellinger, BABH  
Martin Slominis, CMHCM  
Jane Cole, CMHCM  
Michael Potter, HBH  
Alexis Shapiro, LW  
Terry Reihl, MCN  
Jay Hollinger, NCMH  
Lynn Martin, NCMH  
AmyLou Douglas, SCCMHA  
Holli McGeshick, SCCMHA  
Jill Carter, TRD  
Nathan Derusha, TRD  
Laura Rickwalt, TBHS  
Steve Grulke, MSHN  
Linda Proper, MSHN  
Ron Meyer, MSHN  
Katherine VanZwoll, CEI  
Dave Dunham, SCCMHA

#### KEY DISCUSSION TOPICS

- Approval of snapshot from January 2023

#### Informational Items

- MDHHS communications? – Steve  
BH TEDS report FY23 and missing data
- BH-TEDS and Encounter submissions – Shyam/Linda
- CMH IT policies and Procedures
- Strategic Plan & Balanced Scorecard
- CIO forum update - January
- Other – All  
ITC meeting on March 15 is conference call only
- CCBHC IT operational concerns/questions (as time allows)
- BHH IT subgroup (as time allows)

January 18, 2023 minutes approved.

2. MDHHS communications? – Steve
  - a. BH TEDS report FY23 and missing data  
We are in the green, but only just barely in a few spots.  
Missing data details are in the FTP folders for each CMH.
3. BH-TEDS and Encounter submissions – Shyam/Linda

✓ **KEY DECISIONS**

Last week's encounter files were hung up in the system. MDHHS has been contacted and we are hoping to resolve the issue. The issue itself appears to be random, and unrelated to any CMH in particular.

4. CMH IT policies and Procedures

There are requirements for documentation preservation by HSAG. For the benefit of new staff with new roles, we will review the needs accordingly and share our existing documents.

Differences between HIPAA, State, and CMH PnP will be noted.

5. Strategic Plan & Balanced Scorecard

Statements and feedback still sought for Strengths, Weaknesses, Opportunities, and Threats:

One noted weakness is multiple individuals are in new roles across our region.

Noted Opportunities, as well as Threats, are the State's push for Health Homes.

One Strength: Our consistent IT group collaboration.

One Threat: The State's attempts to move to a market-based model represents a threat to everyone in our system, not just IT.

One Weakness: The different councils within MSHN do not always seem to be on the same page. This applies to the need for common definitions and nomenclature between departments.

Strength: identifying opportunities and threats as they come up.

Weakness: Finalization; report of project and results interpretation published.

Strength: We have the right people getting together on a regular basis, getting to know each other so when difficult discussions are needed we are familiar with each others tendencies.

Strength: ability to read data and glean interpretations correctly and to redirect when it is interpreted incorrectly.

Other comments are being made and addressed within Zoom chat itself.

There is concern that The State via MSHN has requested extra work from the CMHs to produce data that is not being utilized. Steve explained that some of this is being used to show parity across the state.

Regarding the push to privatize: the evidence for privatization is largely anecdotal and unsupported statistically.

6. CIO forum update – January

Alexis uploaded the notes from there to the council page and reviewed notes during the meeting.

CCBHC Mild/Moderate portion: Joanne was the leader of that group, Steve was on that group. Total of 8 members. Recommendation: Identify mild/moderate by adding a modifier to T1040, not the service encounter.

Second recommendation – PWK segment or NTE segment in 837. PWK is unused, but NTE may be getting used.

The group also identified that using BH-TEDS was a poor way to identify mild/moderate.

7. Other – All

ITC meeting on March 15 is conference call only

A BHH subgroup will also be forming as a part of the IT Council. For organizational purposes, we will try to start with the BHH meeting next month. Today the BHH meeting will follow the CCBHC meeting.

8. CCBHC IT operational concerns/questions (as time allows)

No additional Items from CEI, TRD, or Saginaw

9. BHH IT subgroup (as time allows)

CMHs: Newaygo, Central, Saginaw, Montcalm, Shiawassee

Others who coordinate are welcome. We can also gather agenda items in advance to help coordinate subgroups.

	<p>Saginaw has an implementation/collaboration meeting; there are conversations in multiple meetings with different audiences and it's hard to be sure who has been informed of what.</p> <p>Although we currently do not believe the BHH to be a 'heavy lift,' we want to keep a place in case greater discussion is necessary and beneficial.</p>
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> <li>• None</li> </ul>
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none"> <li>• Next ITC Meeting: March 15, 2023 from 1:00 – 3:00 pm. Zoom only</li> <li>• CIO Forum meeting: February 24, 2023 from 1:00 – 3:00 pm. Teams</li> </ul>